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ANALYSIS BRANCH

December 1958

REVISED NODEX STANDARDS

The following list should serve only as a guide. Worthwhile information should always be indexed even if it seems to fall within the Nodex criteria below. Conversely, material of no intelligence value should be nodexed even if it does not fall within these standards. These Nodex patterns pertain primarily to batched documents. Check with the Senior Analyst or Section Chief concerning non-batched Nodexes. These standards do not affect our dissemination requirements or procedures.

A. Nodex standards applicable to documents from all sources:

1. Transmittals describing overt periodical publications and books, or the publications themselves. (Exceptions: some annuals may be worth coding. Cataloging, however, takes care of most).
2. Information on new non-Communist periodicals.
3. Press reviews and press summaries (except those dealing with one subject).
4. Appointments of ambassadors, consuls, attaches, and diplomatic representatives to international organizations, even when biographic data is given.
5. Purely consular or commercial functions and administrative matters at an Embassy, Consulate, or Post.
6. Minutes and agenda of international conferences.
7. Status of bills in foreign legislatures.
8. Fragmentary information on Latin America, Ireland, and Wales. 
9. Offshore procurement. (U.S. purchasing military supplies of equipment of foreign manufacture in a foreign country.)
10. Import and export duties on separate items (unless significant or strategic area).
11. Extending invitations to foreigners to attend conferences in the U.S.
12. Trips by Americans to other countries: Congressmen, trade missions, etc., unless there is worthwhile reaction from the country visited or information of intelligence value on the country visited.
13. U.S. acquisition or disposition of real estate in foreign countries.
14. A reply to a request for information stating that no information is available on subject of interest. (Do not confuse this with a negative answer which is based on the information available.)

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15. Comments on NIE and NIS drafts unless new or substantive information is added.
16. POW claims against the U.S.
17. Celebrations unless politically important such as Independence Day or May Day.
18. Notification of changes in report number or security classification.
19. Reports of speeches made by Americans assigned or visiting abroad.
20. Transmittals of and comments on reports prepared and submitted by other U.S. government agencies unless something new or significant is added:  
Example: State Department transmitting an Air Force report.
21. Domestic research except theoretical reports with intelligence implications, i.e., theory of war games, invasion techniques, etc.
22. Requests that the department in Washington or the mission abroad obtain certain publications or information, usually at the request of a foreign government or business.
23. Transmittals describing photo enclosures or the photos themselves when no more information than the caption is given.
24. Military assignment and promotion lists,
25. Individual Military aircraft accidents.
26. Ship movements unless specific statistics of orbit or east-west track are involved, or overall figures are given for a specified place and period.
27. Bibliographies
28. Visit of naval vessels to foreign ports unless Soviet Bloc ships are involved.
29. Decoration of U.S. Nationals by foreign countries.
30. Ratification of treaties or conventions. (Do not confuse with joining international organizations.)
31. Location and/or name of industrial installation when no other information is given (IR is responsible for servicing this type of information).

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32. Strictly biographic information (Military is the responsibility of the Armed Services; Scientific and Technical is the responsibility of CIA/BR; Political is the responsibility of State).

Exceptions:

- a. Biographic information of Secret Police and Informers. A continuing Intellofax run on this type of information has been requested by several offices.
  - b. Economic and industrial personalities are at present the responsibility of no Agency. Therefore, if enough substantive information is available code.
  - c. Frequently biographic information on political personalities contains additional political information (e.g., ministries, developments), which should be coded.
33. US recognition of foreign governments. (Code negotiations or discussions preceeding the recognition).
34. Corrections to previous despatches when no new or substantive info is added.
35. Routine reporting on travel of diplomatic representatives.
36. Transmittal of published maps with no descriptive information.
37. Verbatim record of parliamentary debates with no evaluation or comment.
- B. Nodex standards which are primarily applicable to State Department despatches.
1. Educational exchange
  2. Countries soliciting support of U.S. in international organizations.
  3. Information on individual commodities unless product is vital to the economy of the area or is of strategic nature.
  4. Investment opportunities for U.S. business abroad.
  5. Chronology of events, i.e., a simple listing of events during a certain period with little or no elaboration.
  6. Trade fair information which deals only with U.S. participation.
  7. Agreements with U.S. involving double taxation, status of U.S. military forces abroad and U.S. foreign aid granted under PL 480.
  8. Specifications for foreign national flags.

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9. Dual nationality when it pertains to Americans
10. Agricultural Attache reports unless reporting on Soviet Bloc
11. Commercial Attache reports concerning US activity abroad.
12. EXCON's (indexed by ORR itself)
13. Mineral exports (quantity and value only).
14. The following are specific State Department document titles which are indexed:
  - a. Meeting of Berlin Counterpart Investment committee.
  - b. Mineral Production Questionnaires (Contain only quantity and value of production; prepared for Bureau of Mines)
  - c. Items of Financial and Economic Interest in the Paris Press.
  - d. Status of Counterpart Funds in Federal Republic and West Berlin.
  - e. Transmittal of Country Plan for \_\_\_\_\_.
  - f. Weekly Activities of MAAG (State transmittal)
  - g. Radio Interference on \_\_\_\_\_ KC.
  - h. NATO Infrastructure
  - i. Soviet Official Personnel in \_\_\_\_\_ (list of)
  - j. Monthly Report Berlin Air Safety Center.
  - k. UN Observation Group in Lebanon
  - l. Submission of Biographic Information on East German Personality
  - m. Hong Kong Monthly report on Re-exports
  - n. Quarterly Summary of Commercial Developments

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C. The following are specific USIA document titles which are nodexed.

1. US Scholarships for Students from NSGT's application form
2. Television Usage of IBS and IMS Films during \_\_\_\_\_
3. United Nations Emergency Forces
4. Cultural Presentation
5. Program Highlights-monthly
6. Country Plan
7. Evidence of Effectiveness

D. Nodex standards which are primarily applicable to DEFENSE documents.

1. Fragmentary order of battle information (Overall order of battle studies are coded)
2. Unidentified ships, submarines, and aircraft unless significant intelligence information is given.
3. Domestic U.S. unidentified flying objects (UFO)
4. Ship sightings and photos of vessels.
5. Photo interpretation reports
6. ICF (Industrial Card File)
7. The following are specific Defense document titles which are nodexed,
  - a. Uninterpreted Aerial Photography
  - b. Intelligence Collection Memoranda
  - c. ONI Comments
  - d. Who's Who Reports and similar Defense biographic reports.
  - e. Notices to Airmen (NOTAMS (Civilian and military))
  - f. Notices to Mariners
  - g. Transportation Intelligence Reports (extracts from other documents which have been coded)



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